

# BUNN® GEN3 1.5 GALLON THERMO-FRESH THERMAL SERVER EQUIPMENT CARD

On this card you will find directions for operating, cleaning and repairing minor problems you may have with your Thermal Server. By regularly cleaning your servers and using the trouble shooting guide you will ensure consistent quality in the cup with little or no downtime.

## Instructions

Always pre-heat server(s) with hot water for at least 10 minutes before using.

Rinse inside of server between each batch. Or at the end of the day run a batch into server without coffee and close lid and server is ready to go the next morning.



1 Flip the lid over, prior to running brew cycle



2 After brew is complete flip the lid back to close and tighten prior to transporting and or retain heat. Server must be placed on a sturdy counter or shelf.



3 Place a cup or container in center of serving platform as indicated. Open the

## Brewed Coffee Hold-Time Standard

2 hours - When using pre-heated airpots.

Tip - Set a timer or write (with an erasable marker) the time the coffee was brewed on the back of the server so you know when to discard the brewed coffee.

## Server Cleaning

### Daily



- Wipe off exterior of server once a day with a damp, non-abrasive rag or towel.

### Weekly



- Clean sight glass with provided brush once a week.
- Empty server completely by opening faucet. Flip lid over, fill server with Urnex® or like product, add hot water and soak for 5 minutes. Drain and rinse thoroughly with fresh water.
- Remove the faucet handle/stem assembly by unscrewing the faucet nut. Lift sight gauge slide and pull sight gauge tube from shroud. NOTE: Be sure to not lose washer
- Remove the drip tray and drip tray cover. Use cleaning brush supplied by manufacturer to clean sight gauge tube, wash rinse sanitize faucet spout and faucet tube. Reassemble faucet and site gauge tube.

## Brewer & Server Troubleshooting Guide

PROBLEM	POSSIBLE CAUSE	SOLUTIONS
Server leaking from sight tube	Server overflowed	Make sure server is empty before brewing
	Lower gasket	Replace lower gasket. Remove top cap by screwing counter clockwise, remove sight glass, remove and replace bottom rubber gasket. Replace sight glass and top cap
	Liquid trapped behind sight tube	Make sure exterior is dry and no liquid is trapped in gap behind sight tube
Dripping from spigot	Blockage in spigot	Remove spigot handle. Make sure no coffee is in server, unscrew spigot handle, remove rubber seat cup and clean, clear and replace rubber seat cup and spigot handle
	Seat cup	Remove spigot and replace seat cup
Coffee not hot enough	Lid off	Replace lid
	Server not pre-heated	Pre-heat server
	Coffee remains in server more than 2 hours	Use coffee within 2 hours