

Menu Template Instructions



Step 1: Select which menu templates you will be needing:

WPS Starbucks Branded Green 4-Panel Menu

- Panel 1: Espresso, Coffee & More
- Panel 2: Teavana® Handcrafted Tea
- Panel 3: Starbucks Refreshers® & Frappuccino® Blended Beverages
- Panel 4: Smoothies + room for additional menu items

WPS Starbucks Branded Green 3-Panel Menu

- Panel 1: Espresso, Coffee & More
- Panel 2: Teavana® Handcrafted Tea
- Panel 3: Starbucks Refreshers®, Frappuccino® Blended Beverages + room for additional menu items

WPS Starbucks Branded Green 2-Panel Menu

- Panel 1: Espresso, Coffee & More
- Panel 2: Teavana® Handcrafted Tea, Starbucks Refreshers® + room for additional menu items

WPS Starbucks Branded Light-Colored Menu

- Panel 1: Espresso, Coffee & More
- Panel 2: Teavana® Handcrafted Tea
- Panel 3: Starbucks Refreshers® & Frappuccino® Blended Beverages
- Panel 4: Smoothies + room for additional menu items

WPS Starbucks Branded Dark-Colored Menu

- Panel 1: Espresso, Coffee & More
- Panel 2: Teavana® Handcrafted Tea
- Panel 3: Starbucks Refreshers® & Frappuccino® Blended Beverages
- Panel 4: Smoothies + room for additional menu items

Step 2: Add the name of your Café at the top of the first menu panel. All menus must include name of your café.

Step 3: Review the included pre-populated beverage items. Beverage items can be removed but should not be altered in any other way

Step 4: Input price and calorie information by size. It is the Operator's responsibility to set pricing and add nutritional information.

Step 5: Place optional drink image. You may include a beverage image in the last panel; however, it must follow 5x4 ratio and have transparency to show background color through the glass. (Preferred file format is .PNG with transparency.) Images can be found here: <https://www.nestlecoffeepartnerssl.com/operator-brand-experience-toolkit>

Step 6: The final panel on all options includes space for you to include additional menu items if not already populated throughout. **Note:** Only items outside of the WPS Starbucks program can be listed on the last panel without the WPS Starbucks logo.

Step 7: Save and upload your menu board for display.